

<b>Minimum standard checklist</b>	<b>Before you move in</b>	<b>After you move in</b>	<b>New tenant's responsibility</b>	<b>Before you move out</b>
<b>Utilities</b>				
Gas and Electric meters in place / In credit	✓			✓
Gas safety check complete.	✓			
Electric safety check complete.	✓			
<b>Heating</b>				
Adequate and safe form of heating.	✓			
<b>Plumbing and water systems</b>				
Plumbing and water systems tested to ensure they are in working order and free from leaks.	✓			
<b>Electrical</b>				
Sockets, Switches and light fittings will be clean and in working order	✓			
Smoke detectors/carbon monoxide detectors provided and fitted by Plymouth Community Homes. Fire safety advice leaflet left in property.	✓			
<b>Asbestos</b>				
A visual check of the property for asbestos, to ensure it is either removed or left in a safe condition.	✓			
<b>Floor and stairs</b>				
Vinyl flooring sealed, secure and intact	✓			✓
Skirting boards in place and secure.	✓			
Flooring to be sound and secure.	✓			
Stairs and handrails secure.	✓			
Carpets / Flooring will remain fitted , if they are left in good order.	✓			✓
<b>Internal doors and windows</b>				
Internal doors secure, easy to open and close, hinges and catches secure.	✓			✓
Window glazing intact and secure.	✓		Only repaired by Plymouth Community Homes free of charge with a crime number after occupation.	✓
Windows easy to open and close.		✓		✓
<b>Minimum standard checklist</b>	<b>Before you</b>	<b>After you</b>	<b>New tenant's responsibility</b>	<b>Before you</b>

	move in	move in		move out
<b>Kitchen</b>				
Kitchen units sound and useable. Drawers and doors in good working order.	✓			✓
Worktops sealed and secure	✓			
Kitchen sink / taps secure and in good working order. Plug and chain secure.	✓			
Kitchen waste secure and free flowing.	✓			
Stopcock(s) location identified and easy to open and close.	✓			
Tiling in good condition.	✓			✓
Cooker points – Minimum – Electric cooker point provided. Gas cooker point will only be provided if suitable to the property. <b>Existing gas cooker points will be capped off. Permission will be required from PCH to install a gas cooker</b>	✓			
Washing machine cold valve easy to open and close. Waste Spigot in place and capped.	✓			✓
<b>Bathroom / Wet room / WC</b>				
Bath - Secure and sealed. Free from major chips. Plug and chain secure. Bath panel secure.	✓			
Electric shower fitted and in working order.	✓			
Toilet pan/seat/cistern secure / in good working order/ free flowing / new toilet seat fitted.	✓			
Wash hand basin secure / free flowing / Plug and chain secure.	✓			
Basin taps secure and in good working order.	✓			
Tiling in good condition.	✓			✓
<b>Walls and ceilings</b>				
Visual inspection for damp and mould completed.	✓			
All walls free from large cracks and loose plaster.	✓			