Thank you for your interest in joining the Customer Focus Committee (CFC) as a Co-optee.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title: |  | | | First Name: | |  | | | Last Name: |  | | | | |
|  | | | | | | | | | | | | | | |
| E-mail: | |  | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Telephone No: | | | | H |  | | W |  | | | | M |  | |
|  | | | | | | | | | | | | | | |
| Address: | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | Postcode: | | |  |

We would like to know more about you and your skills, knowledge and experience. Please use the Responsibilities and Role information set out in the Recruitment Pack to answer the questions below.

|  |
| --- |
| 1. **We’d like to know a bit more about why you’d like to become a CFC Co-Optee. Please tell us three key things that you could bring to the role:** |
| **1.** |
| **2.** |
| **3.** |
| 1. **Please tell us briefly how you have demonstrated our values of care, respect, listen and do the right thing, in previous work, voluntary or personal situations.** |
|  |

**Declaration**

**CFC Co-optees have similar responsibilities to our Board members and therefore it is important that you meet the following criteria:**

I confirm that I am not:

* presently or previously disqualified from acting as a Company Director or Charity Trustee;
* an un-discharged bankrupt;
* a member of a local authority and have not been in the preceding four years;
* an officer of a local authority;
* an employee and either a director, manager, secretary or similar officer of a company which is under the control of a local authority;
* in arrears on my rent account or failing to maintain any agreed payment plan;
* in breach of my tenancy conditions;
* currently and have not previously been the subject of action by my landlord, Plymouth Community Homes;
* the subject of any criminal charges and have not been convicted of a criminal offence (convictions regarded as ‘spent’ under the terms of the Rehabilitation of Offenders Act 1974 need not be disclosed)

*If you do fall into any of the above categories, please contact the Governance Team and we will be happy to answer any queries you may have.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | If yes, please provide details: |
|  |  |  |  |  |  |  |
| Are you related to a Board Member or employee of PCH? |  | Yes |  | No |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Are you employed by PCH? |  | Yes |  | No |  |  |
|  |  |  |  |  |  |  |
| Do you have an interest in any organisation which has |  | Yes |  | No |  |  |
| contracts or does business with PCH?  *[By* ***interest*** *we mean are you an employee, director/shareholder or a close relative/friend of an employee or director/shareholder]* |  |  |  |  |  |  |

The information provided will be used as part of the Customer Focus Committee Co-optee recruitment process and not for any other purpose. For more information on how we store data please refer to the Board Member privacy notice available on our website.

I confirm that, to the best of my knowledge, the facts I have stated above are true and correct, and that (if appointed) I have the ability to discharge the duties of the role:

|  |  |
| --- | --- |
| **SIGNED:** | **DATE:** |

Completed application forms should be returned to:

*Governance Team, Plymouth Community Homes, Plumer House, Tailyour Road, Crownhill, Plymouth, PL6 5DH or* [*governance@plymouthcommunityhomes.co.uk*](mailto:governance@plymouthcommunityhomes.co.uk)